

**FULL BOARD MEETING AGENDA**  
of the  
**MONTANA BOARD OF PSYCHOLOGISTS**  
**CONFERENCE CALL**  
**8:05 a.m. – 11:28 a.m.**  
**NOVEMBER 12, 2021**

**All board meetings will be held by conference call.**  
**No outside participants or stakeholders will be allowed access in the building. Please attend by phone.**

- 1. Call To Order - Establish Quorum - Introduction of Board & Staff Members (00:00:09)**  
**Dr. Loretta Bolyard called the meeting to order at 8:05 a.m.**

**Board Members Present:**

Dr. Loretta Bolyard, Chair  
Ms. Jackie Mohlar  
Dr. Sara Boilen  
Dr. Christine Fiore

**Board Members Absent:**

Dr. James Murphey  
Ms. Sonia Zahow

**Staff Members Present:**

Ms. Sharon Peterson, Executive Officer  
Mr. Todd Younkin, Bureau Chief  
Mr. Jeff Sealey  
Ms. Barb McAlmond

**Others Present:**

Dr. Michael Schacter  
Dr. Kiley Dunlap  
Dr. Kenneth Bennett  
Dr. Lynn Marshall  
Dr. Ralph Scoular

- 2. Approval and Tentative Modification of Agenda Order (00:02:45)**  
**Motion: (00:04:09)** Dr. Loretta Bolyard moved to approve the agenda as presented. Dr. Sara Boilen seconded. Dr. Loretta Bolyard amended her motion to accommodate Mr. Todd Younkin and Mr. Jeff Sealey when they are available. The motion carried.
- 3. Review Minutes – August 12, 2021, and October 13, 2021 (00:04:09)**
- 4. Public Opportunity to Comment (Presiding Officer Statement) (00:04:44)**  
“Under this item, the Board will offer an opportunity to members of the public in attendance to comment on any public matter under the jurisdiction of the Board that is not on the agenda of this meeting. While the Board cannot take action on any issues presented, the board will listen to comments and may ask staff to place the issue on a subsequent agenda. The presiding officer may limit the comment period in order to proceed with the board meeting.”

\*There was no public comment.

**5. Division Administrator's Update – Todd Younkin (00:05:29)**

**6. Board Action (00:10:04)**

**a. Postdoctoral Supervision Plan Approval (00:10:09)**

**i. Michael Schacter (00:12:21)**

**Motion: (00:12:37)** Dr. Loretta Bolyard moved to ratify Dr. Michael Schacter's postdoctoral supervision plan approval with a beginning date of August 26, 2021. Dr. Sara Boilen seconded. The motion carried.

**ii. Melissa Devencenzi (00:14:14)**

**Motion: (00:16:50)** Dr. Loretta Bolyard moved to ratify Dr. Melissa Devencenzi postdoctoral supervision plan with a beginning date of September 16, 2021. Dr. Sara Boilen seconded. The motion carried.

**iii. Kiley Dunlap (00:17:206)**

**Motion: (00:20:20:30)** Dr. Sara Boilen moved to ratify Dr. Kiley Dunlap's postdoctoral supervision plan with a beginning date of October 12, 2021. Dr. Christine Fiore seconded. The motion carried.

**iv. Kenneth Bennett (00:21:19)**

**Motion: (00:23:11)** Dr. Sara Boilen moved to ratify Dr. Kenneth Bennett's postdoctoral supervision plan with a beginning date of October 19, 2021. Dr. Christine Fiore seconded. The motion carried.

**b. Nonroutine applications (00:24:34)**

**i. Samantha Kinkaid (00:24:44)**

**Motion: (00:42:08)** Dr. Christine Fiore moved to table Dr. Samantha Kinkaid's application and require Ms. Kinkaid to review the APA (American Psychological Association) accreditation standards and provide more information regarding how her pre-doctoral internship is equivalent to the APA standards to the board for review. Dr. Kinkaid also has the option of withdrawing her application or letting it expire instead of the board denying her application. Dr. Sara Boilen seconded. The motion carried.

**ii. Lynn Marshall (00: 42:46)**

**Motion: (01:15:50)** Dr. Loretta Bolyard moved to table Dr. Lynn Marshall's application and require Dr. Marshall to review the APA (American Psychological Association) accreditation standards and provide more information regarding how her pre-doctoral internship is equivalent to the APA standards to the board for review. Dr. Marshall must show that her pre-doctoral internship meets the 12-month requirement of the board's rule. Dr. Marshall also has the option of withdrawing her application or letting it expire instead of the board denying her application. Dr. Christine Fiore seconded. The motion carried.

**iii. Ralph Scoular (01:32:17)**

**Motion: (01:46:51)** Dr. Sara Boilen moved to approve Dr. Ralph Scoular's application for licensure pending full completion of any remaining steps in the licensing process. Dr. Christine Fiore seconded. The motion carried.

**c. Rulemaking (01:47:54)**

**i. ARM 24.189.401 Fee Schedule (01:48:46)**

- Motion: (02:14:20)** Dr. Loretta Bolyard moved to adopt the changes to ARM 24.189.401 as proposed. Dr. Sara Boilen seconded. The motion carried.
- ii. ARM 24.189.607 Required Supervised Experience (02:15:02)**
  - iii. ARM 24.189.633 Temporary Permit (02:37:50)**
  - iv. ARM 24.189.910 Behavior Analyst Experience and Supervision (03:01:27)**

**d. Legislation 2023 (03:11:47)**

**7. Executive Officer Report – Sharon Peterson (03:14:17)**

- a. Budget Report (03:14:24)**
- b. Licensing Statistics (03:16:10)**

**8. Next Board Meeting – (03:17:38)**  
**February 11, 2022**

**9. Adjourn: (03:22:15)** Dr. Loretta Bolyard adjourned the meeting at 11:28 a.m.

The Department of Labor and Industry is committed to providing meeting access through reasonable accommodation under the Americans with Disabilities Act. Please contact the board office prior to the proposed meeting date for further information.

New agenda items may be added up to “three business days” before the meeting. For the most accurate agenda, please consult the website at [www.psy.mt.gov](http://www.psy.mt.gov). The board may reorder the agenda at the beginning of the meeting.